

# Business Card NetReport

## **Convenient**

Your PC and an Internet connection is all you need to access this secure online system which requires minimal IT support and no additional hardware or software.

Cardholders and Program Managers can access the system from anywhere. Access to various functions within the tool are granted through specific permissions based on log in.

## **Supported**

Standard Web navigation ensures this system is easy to learn. That means less time spent figuring out program-specific tools, and more time managing costs.

We will provide a system demonstration at no charge. Upon implementation, your business will have access to self-paced tutorials and a comprehensive User Guide. On-going support is available through our Customer Service team.

## **Extraordinary Reporting Capabilities**

Organized and accurate reports which allow your business to negotiate maximum discounts with key suppliers.

Over 30 standard program reports, including Cost Allocation, Account Spending Analysis, Company Summary, Preferred Supplier, Original Currency, and more!

Any data field is available for export to create custom reporting specific to your business needs. Export data into Excel and other desktop applications for further manipulation.

## **Sophisticated Account Allocation**

Conveniently edit your transactions online. Re-allocate and split expenditures between various departments or accounting codes, then download them right into your accounting system.

Automate accounting processes when you set cardholder accounting defaults and associate Merchant Classification Codes to specific general ledger account codes.

# Powerful, Internet-based reporting and account allocation